

Translator/Interpreter and Content Creator Volunteer (Multiple Languages)

Short description of the position:

We are looking for volunteer Translators/Interpreters and bilingual Content Creators to help us transition to a multi-lingual online platform.

As of now, we are looking for native speakers in the following languages:

- Yucatec Mayan Translator/Interpreter and Content Creator - Native Speaker
- Q'eqchi' Mayan Translator/Interpreter and Content Creator - Native Speaker
- Mopan Mayan Translator/Interpreter and Content Creator - Native Speaker
- Spanish Translator/Interpreter and Content Creator - Native Speaker
- Garifuna Translator/Interpreter and Content Creator - Native Speaker
- Plautdietsch (Mennonite) Translator/Interpreter and Content Creator - Native Speaker
- Chinese (China/Taiwan) Translator/Interpreter and Content Creator - Native Speaker
- Kriol Translator/Interpreter and Content Creator - Native Speaker

Overview of the functions of the position:

Selected Volunteers will work with the whole Heritage Education Network Belize Team - directors, volunteers, project managers and social media managers - to undertake the following tasks;

- Translating and editing of existing or future blog posts and publications to your native language.
- Translating and/or writing future Social Media Posts (Facebook, Instagram, LinkedIn, YouTube descriptions).
- Creating original online content in your language - writing blog posts, videos etc.
- Helping the HENB team translate and interpret at events (online or in person).
- Other translation and interpretation related tasks.

Who are we looking for?

We are looking for individuals who are passionate about Belizean culture and heritage and are willing to dedicate some of their time to contribute to our NGO!

You don't have to have a degree but prior experience or involvement with culture and heritage (natural heritage, arts, archaeology etc.) is a plus.

Ideally, you are responsible, professional, accountable and a good communicator who can work well in a team.

About Heritage Education Network Belize:

We are a small NGO with big plans! We are run by volunteers who are passionate about what they are doing. HENB is ultimately dedicated to culture and heritage! Through socially and digitally innovative, holistic, and collaborative projects, we aim to empower local

communities and stakeholders to create and maintain sustainable lifeways through culture. The NGO is dedicated to communication, community engagement, research, advocacy, capacity building, development, and ultimately education.

How much time will we ask from you?

This position is flexible and based on how much time you have, but we ask that you can dedicate at least 2-3 hours/week to us. There will also be times when the workload may pick up and it is important that we can count on you.

What will you gain by volunteering with us?

HENB will welcome you into our little family! We appreciate any work that our volunteers can do for us and we aim to support each-other's personal and career development.

- Volunteers are able to pitch and/or execute ideas even outside their position. (Our Heritage and Wellbeing Mental Health series were initiated and are run by volunteers.)
- We are happy to provide reference letters to our volunteers.
- You can be part of our future projects.
- You will be joining our network with numerous contacts in the culture and heritage field.

How to apply?

- Please email your CV and/or your bio to Ella Békési at heritagebelize@gmail.com
- In your email please write in a few words **what position you are interested in** and **why you would like to join our team**.