

Content Writer (Open Call)

Short description of the position:

We are looking for volunteer Content Writers to contribute to our Blog and other publications.

Overview of the functions of the position:

Selected Volunteers will work with the whole Heritage Education Network Belize Team - directors, volunteers, project managers and social media managers - to undertake the following tasks;

- Researching and writing original blog posts or essays about topics of your choice in culture and heritage of Belize.
- Occasionally writing and working on blog posts and other publication material assigned by the HENB team.
- Working with other team members to contribute to certain running projects.
- Other content writing related tasks.

Who are we looking for?

We are looking for individuals who are passionate about Belizean culture and heritage and are willing to dedicate some of their time to contribute to our NGO!

You don't have to have a degree but prior experience or involvement with culture and heritage (natural heritage, arts, archaeology etc.) and previous writing experience is a plus.

Ideally, you are responsible, professional, accountable and a good communicator who can work well in a team.

About Heritage Education Network Belize:

We are a small NGO with big plans! We are run by volunteers who are passionate about what they are doing. HENB is ultimately dedicated to culture and heritage! Through socially and digitally innovative, holistic, and collaborative projects, we aim to empower local communities and stakeholders to create and maintain sustainable lifeways through culture. The NGO is dedicated to communication, community engagement, research, advocacy, capacity building, development, and ultimately education.

How much time will we ask from you?

This position is flexible and based on how much time you have, but we ask that you **contribute at least one well-researched blog post/article per month**. There will also be times when the workload may pick up and it is important that we can count on you.

What will you gain by volunteering with us?

HENB will welcome you into our little family! We appreciate any work that our volunteers can do for us and we aim to support each-other's personal and career development. This is a great position to start out as a writer and/or to share your citizen research. As a content writer, you will be able to start publishing shorter pieces with us and receive guidance and

input on your writing if needed. ALL YOUR PIECES WILL BE CREDITED TO YOUR NAME UNDER THE HENB BLOG.

- Volunteers are able to pitch and/or execute ideas even outside their position. (Our Heritage and Wellbeing Mental Health series were initiated and are run by volunteers.)
- We are happy to provide reference letters to our volunteers.
- You can be part of our future projects.
- You will be joining our network with numerous contacts in the culture and heritage field.

How to apply?

- Please email your CV and/or your bio to Ella Békési at heritagebelize@gmail.com
- In your email please write in a few words **what position you are interested in** and **why you would like to join our team**.